

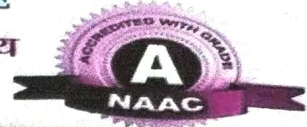


**IQAC meeting  
Action Taken Plan  
Date:- 13 Dec 2022**

S.N.	Agenda Minutes	Resolution
1.	Proper filing & Documentation for NAAC peer Team Visit	Proper filing & documentation done for different criteria of NAAC Peer Team visit
2.	Discipline committee, grievances cell, yuva utsav, meeting register of all departments file update,	All committees updated concerning files
3.	Half yearly examination preparation	Question papers were prepared for half yearly exam which was conducted in January
4.	Value added course complete filing preparation	03 Departments completed VAC filing, certificate distribution completed
5.	SSR Submitted	SSR for 3 <sup>rd</sup> cycle Accepted by NAAC

*Ais*  
IQAC Coordinator

*[Signature]*  
PRINCIPAL  
Govt. Girls College, Ambikapur  
Dist. - Surguja (C. G.)



## IQAC meeting Action Taken Plan Date:- 08 Feb 2023

S.N.	Agenda Minutes	Resolution
1.	MOCK drill preparation for NAAC, Mock Team visit on 10.02.2023	All PPTs were prepared by the all Departments, filing and Documentation completed for Mock Drill Visit
2.	National Seminar to be conducted on 'IPR on 11.02.2023 sponsored by Higher Education C.G.	Work Division has been done, welcome, Report Writing, Registration Meal Management, Certificate Distribution etc has been done by all faculty's Member.
3.	NAAC peer team visit on 22 <sup>nd</sup> & 23 <sup>ed</sup> feb 2023 for 3 <sup>rd</sup> cycle	NAAC peer team visited our college. All preparation completed on timeline. Suggestions given by Mock Team Visit has been followed & correction wee done by all faculty members
4.	NAAC peer team suggestions and discussion	Instruction given by the NAAC pear team has been followed and opened the reports and discussed with staff members.

\* 'MOCK' Team of Higher Education  
Conducted IQAC meeting on  
10 February 2023

\* NAAC Peer Teams Conducted  
IQAC meeting on 22 February 2023.

Ani

I.Q.A.C Coordinator

  
**PRINCIPAL**  
 Govt. Girls College, Ambikapur  
 Dist.- Surguja (C.G.)



**IQAC meeting  
Action Taken Plan  
Date:- 13 march 2023**

S.N.	Agenda Minutes	Resolution
1.	Conducting Annual exam successfully in 3 shifts	Team for every shift was declared by the Centre superintendents.
2.	Instructions for Annual Exam provided to the all superintendents and Invigilators	Guidance was given to all Invigilators and exams was conducted successfully in all shifts.
3.	Conducting exam is collective responsibility so at every step everyone should be carefully.	Annual exam in all shifts was conducted carefully and successfully by collective efforts.
4.	Time Management for Examination	Time Table given by the university followed and time management done by all faculty members.

*Ais*

*[Signature]*  
**PRINCIPAL**  
Govt. Girls College, Ambikapur  
Dist.- Surguja (C. G.)

IQAC Coordinator



**IQAC meeting  
Action Taken Plan  
Date:- 30 June 2023**

S.N.	Agenda Minutes	Resolution
1.	NAAC Result Discussed	NAAC has accredited our college with 'A' Grade, Thanks to every member was given by Principal.
2.	Admission for New Students	Online admission committees prepared and guidelines for admission followed
3.	Daily dairy submission	Every staff has to complete daily dairy upto 5 <sup>th</sup> Day of every month.
4.	National seminar on 20 <sup>th</sup> & 21 <sup>st</sup> July 2023 to be Conducted & Sponsored by CSTT, New Delhi	Committees were prepared for conducting National Seminar Registration, Report writing, Meal Management, Certificate distribution etc has been done.

*Aris*

IQAC Coordinator.

*Lika*  
**PRINCIPAL**  
Govt. Girls College, Ambikapur  
Dist. - Surguja (C. G.)