



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVT RAJMOHINI DEVI GIRLS POST GRADUATE COLLEGE
Name of the head of the Institution	DR JYOTI SINHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07774235266
Mobile no.	9826879840
Registered Email	GGPGCOLLEGE.AMBIKAPUR1@GMAIL.COM
Alternate Email	GGPGCOLLEGE.AMBIKAPUR@REDIFFMAIL.COM
Address	NEAR NEW BUS STAND BEHIND BSNL OFFICE BABUPARA AMBIKAPUR
City/Town	AMBIKAPUR
State/UT	Chhattisgarh
Pincode	497001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR (SMT) ALKA JAIN
Phone no/Alternate Phone no.	07774235266
Mobile no.	9425581942
Registered Email	ALKAGGC@REDIFFMAIL.COM
Alternate Email	GGPGCOLLEGE.AMBIKAPUR@REDIFFMAIL.COM

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.rmdgirlspgcollege.ac.in/alldocuments/889.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rmdgirlspgcollege.ac.in/alldocuments/807.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.60	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	15-Jul-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Cyber Security Workshop	22-Feb-2018	161

by Manipur Police Station Team, Ambikapur, C.G.	1	
Stress Management Program during Examination live program of P.M.	16-Feb-2018 1	39
National Carrier Scheme Guidance by District Employment Officer Ambikapur, C.G.	13-Oct-2017 1	156
Blood Donation Camp by District Hospital, Ambikapur, C.G.	19-Sep-2017 1	16
Helping suffering Women by Shakhi One Stop Centre, Ambikapur, C.G.	31-Jul-2017 1	145
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	10
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Cyber Security Workshop organised by Manipur Police Station Team For Students, Topic how to protect yourself from cyber crime, how to use ATM safely, Road safety etc. 2. IQAC worked continuously in imparting the curriculum, teaching

learning methodology evaluation reforms by bringing the quality management system in all aspects of the academic activities. 3. IQAC has encouraged faculty members and students to participate in blood donation camp from District Hospital Ambikapur. 4. Swachhata Abhiyaan conducted by District Collector Ambikapur. Students were encouraged to keep the classroom and campus of the college clean. Swachhata Survey conducted by the teaching staff and students of our college. 5. IQAC cell continuously monitored the program of the students in employability through placement cell entrepreneurship and improved self confidence in them by bringing out social awareness employment guidance by District employment officer of ZilaRojgar and margdarshan center Ambikapur.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. To provided instructions for preparation of examination.	Students were motivated & guided for preparation of examinations.
9. To make the students & staff Eco friendly.	Plantation was done & Eco-friendly environment was created.
8. To send proposal for opening B.Sc. Computer Science and B.Com course as suggested by NAAC.	B.Sc. Computer Science and B.Com sanctioned & started at first year level.
7. Awareness for cleanliness of classroom and college campus.	Students and teachers participated in swachhata Abhiyaan.
6. To conduct youth festival and cultural, sports activities and prize distribution.	Students participated in different competitions with great interests and prizes were provided by the institutes to the merit holders and toppers.
5. To plan for examination and evaluation	Unit test, Quarterly, Half yearly exam were taken and evaluation reports displayed to the students
4. To conduct extension activities	N.S.S. & Red Cross units & P.G. Departments conducted different extension programs
3. To prepare attendance register and daily diary	All teaching faculty the attendance register and daily diary. Students were motivated to attend classes regularly.
2. Admission plan	Admissions were given by the admission committee as per total seats allotted on merit basis, Reservation policy was followed as per state government rules.
1. Committee were made by head of institutes	Committee members followed and worked in the given committee as per instructions.

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14. Whether AQAR was placed before statutory body ?

No

<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2018</p>
<p>Date of Submission</p>	<p>23-Feb-2018</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>GOVT. R.M.D. GIRLS P.G. COLLEGE, AMBIKAPUR, SURGUJA, C.G. Management Information System Our College is one of the oldest girl's colleges in the surguja division. We use technology to spread information quickly after the availability of Internet services on the premises. The college has a well developed website. Current information and activities are displayed on websites. The website has separate sections for notices. The student can easily access information WEBSITE displays the primary information of the college faculty, achievements of the students and teachers, etc. We have an official WhatsApp group named Government RMD Girls College (OFFICIAL) in which all notices for teachers are circulated. Various committees are formed in the college for smooth working. These committees also use this WG to share all the information and activities done by them. All the correspondence with the state government is done through email. It makes the official procedure quickly and paperless. In the planning and development area, BHUVAN PORTAL is used to communicate with RUSA and UGC for reporting of the progress under the RUSA scheme. The process of computerization of the library has started, and it will help students to access the information at their figure tips. State Government has separate PORTAL for Scholarship so that student gets scholarship directly to their account similarly PAYROLL portal of the state govt. Provide the facility to the employer. All the data regarding the</p>

employees are uploaded on KARMIC SAMPDA PORTAL of state Government which makes the data of each employee on one click. There is a separate portal for student admission and support as well as an examination portal for the declaration of result. Modules currently Used are as follows: Finance and Accounts a. Student Scholarship, b. Payroll, Govt. of Chhattisgarh Portal, 2014 ePayroll CG Govt. Portal 2011 Scholarship for SC/ST/OBC CG Govt. Portal 2013 Karmik Sampada CG Govt. Portal 2013.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In our institute we are running B.Sc. Biology, Mathematics, & Home science, B.A. 3 year's degree program and newly 3 year degree course of B. Com. Added, in which central unified syllabus of U.G.C. has been followed. Under B.A. program the course are foundation course which include basics of English language, Hindi language & Environmental studies, under course of environmental studies, all graduate level student in the first year do project work. Topics related to environmental awareness are given by the concerning faculty. Other courses in B.A. arts program are Hindi literature, History, Sociology, Political science, Economics, Home science. In our institute we are running P.G. program M.Sc. in chemistry Botany, Mathematics, M.Sc. (H. Sc.) in Food & Nutrition & Human development & M.A. in Sociology, Political science, History, Hindi literature. C.B.C.S. system has been introduced in this year 2015; under C.B.C.S. program 3 courses are compulsory i.e. Compulsory course & is OSC i. e. other supportive course in elective courses choice has been given for selection. B.O.S. chairman, BOS members of Sant Gahira Guru University, Ambikapur. University Ambikapur of our institutes has taken part in designing syllabus of CBCS Program. The entire CBCS program has 4 semesters under social outreach course project / study tour / field work is compulsory for all students. In the fourth semester dissertation work is compulsory. 30% of the course is decided by internal assessment i.e. seminar. 70% is external assessment. In science & home science program post graduation, practical of 100 marks in each semester is there all faculty divide the whole syllabus month wise in the lesson plan & complete the course respectively, practice of daily diary writing is followed by is each & every staff it has to be put in front of principal up to study of every month . Practicals are conducted in science & home science program regularly. Practical files are prepared by all students which are checked by concerning faculty. Courses are completed by the faculty members is proper time. Four faculty members are B.O.S. Chairman, and three faculties are B.O.S. Members of the Sant Gahira Guru University, Ambikapur, Sarguja, C.G.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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NIL NIL Nil 0 NIL NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Commerce Degree Course	20/09/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	ATTACHED	103
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

<p>Feedback Obtained</p> <p>Student's feedback obtained by College is based on the Questionnaires designed by the NAAC in its Institutional website available to all its Stakeholders further provided to its Students filled by them on their last day in the College. Attendance of each student is mentioned in the feedback form. Feedback is received on varied aspects of the College Facilities including location, office, canteen, laboratory, library, administration and academics. The points are calculated according to the grades given by the students in various criteria. The online facility of filling the data is provided to the students.</p>

Student feedback is also received through Google Form. There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. The Box is opened every fortnightly by the College Administration under the supervision of the Principal. Such representations are addressed by the Principal through meetings with student and teacher bodies. Teacher feedback on curriculum and College infrastructure is received within the framework of Staff Council and Academic Administrative Audit. At the end of each academic session, the Principal convenes an Academic Administrative Audit with teachers to discuss academic planning and devise and/or revise pedagogical strategies based on the faculty's experience and feedback. The Staff Council Meeting on the opening day of the session recapitulates the decision for implementation of new pedagogic strategies and programs. These mechanisms help to decide the options or new programs that the College may offer and for planning other curriculum enrichment extension activities. Feedback from the alumnae is obtained through alumnae interactions organised by different departments. Alumnae of the College actively participate in the activities of their respective departments and deliver seminars discussions. Alumnae feedback is also obtained from the Alumna Representative on the IQAC. Feedback from the parents and their interaction are done with the College Administration. Parents are also invited to interact with the faculty on College Annual Day and during College Admissions. Different departments organise interactive sessions with the Parents. Parent feedback is also received from the Parent representative on the IQAC. These practices have been appreciated by the parents and created a relationship between the parents and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ATTACHED	1055	2665	872
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1713	306	3	Nil	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	14	5	5	3	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring or the Guardian-Teacher Scheme is a student centering measure. A committee is formed for this purpose based on student-teacher ratio students are allotted to guardian- teacher by the committee. The teachers as counselors guide the students to overcome their academic problems. This committee maintains the details of each student and their academic record for the whole year. The teacher Guardian provides support at all levels to the student and try to resolve problems like academic, campus-related, and personal. By going a step ahead, we organize parent-teacher meet, so that Guardian –teacher get a chance to interact with parents and parents views and opinions are taken during the meets organized periodically in the institute. Even the parents are involved in discussing issues related to students. Various co-curricular activities organized throughout the year in the college plays a significant role in mentoring students. The induction programmed is organized every year after the completion of the admission process. Principal, Faculty Head and the conveners of important committees address the students to give them an initial idea about the plan and process of graduation like rules , Examination Pattern Basic facilities in the Campus and services of their interest So that, new students get acquainted with the atmosphere of the college. Students are encouraged to clear their doubts in the class and after the class. Career counseling cell of the college plays a vital role in the personality development of students this cell organizes many motivational, informative programmes which provokes students to excel in their life. Lectures and workshops are organized to learn to handle day to day stress while their studies. Talented students are identified and encouraged in their fields of interests and are sent to the Inter-collegiate and University level competitions. This centre resolves problems of students. We also have grievance redressed, students freely share their problems before the committee, which is resolved by them. Group activity of NSS provides them with an opportunity to understand the importance of Participative learning. The student union is formed every year either by election or nomination, is a good platform to develop leadership quality among students. Annual gathering and annual sports explore the talent of the students. A workshop on stress management is organized for students to learn to manage stress and strain of student life and help them to be a hardworking, bold, confident, disciplined person. WEB SITE, WHATSAPP GROUP is formed to easy access and dispersion of information within the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2019	18	1:112

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	18	3	3	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ATTACHED	ATTACHED	10/05/2018	17/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Process of internal valuation is transparent in our college. Regular tests, seminars are conducted in all P. G. departments. Assignments work is allotted to each student. They have to submit assignments in the prescribed period records of internal valuation are kept in the departments. Students are motivated to complete their assignment in proper time. Departmental library facilities reading materials, Internet website links are provided to the concerning students, so that she should complete the assigned work properly. Students are encouraged to present seminar with confidence. Records of assignment are kept in the department so that junior students can take benefit of these materials. Unit tests are conducted in each month for student's progress Records are kept in the departmental registers. Half yearly exams are conducted in the college. Records of marks obtained are kept in the department dully signed by the principal Practice of question answer writing are done by the teachers to make progress. Practical records are maintained by all science home science faculty members. Regular checking by the faculty members of records of students is done students are encouraged to correct the mistakes. Transparency is kept in all departments to satisfy students. All students are encouraged to complete their allotted work in proper time. Those students who do not complete their work in time limit reminders are given to them. Generally there is no complaint about obtained marks by the students. Suppose due to authentic reason if someone is not attending test/seminars/assignment submission then a chance is given to complete it. Generally full attendance is present during tests/assignment submission/seminar. Topic is distributed to each student sufficient time study facilities/reading materials are provided to each every students. Proper guidance is given by the concerning teachers. Talented students also help the weaker students to complete allotted work in prescribed period.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared by govt. of Chhattisgarh, by commissioner of the higher education department Raipur is followed by the institute. Admissions are done by all the departments. Admission process is between 01.06.2017 to 30.06.2017. If the seats remaining vacant they are filled up to 31.07.2017. Reservation of seats is as per reservation policy. Admissions are taken up to 14.08.2017 with the permission of vice chancellor. Plantation in the month of July by the students, staff other. Janbhagidari members of society counseling by sakhi one stop centre Ambikpur for the women who are suffering from different problems is proposed in the end of July 2017. Swacchata oath taking on 4 august 2017, Nutrition week has to be celebrated from 1 to 7 September 2017. Teachers day is celebrated every year on 5th September. Student union has to constitute as per govt. rules provided. Oath taking on 11.09.2017. Swacchata abhiyan, Blood donation camp is proposed in the September month. Tablet distribution by the higher education govt. of India is proposed in September month. Inter college Kho-Kho competition proposed on 15 October 2017. College level sports competition on 27.1.2017 to 01.12.2017. Employment office Ambikapur is proposed on 13.10.2017. Youth festival has to be organized on 12.12.2017 to 16.12.2017. 2 days college canteen has to be organized in Feb end. Annual prize distribution done on 2 Feb 2017 All staff students attended online programmed of prime minister on 16 Feb. 2018. how to release tension during examination. Nation days of importance are celebrated in college regularly such as Independence Day, Gandhi jayanti etc. Cyber crime workshop by Manipur police on 22.02.2018 In the month of February practical exam from 1st March to May end. Annual exams are conducted for UG level. For PG classes 30 marks are internal. So in each PG department test, seminars and assignment work is allotted to each student, On the basis of performance of the students records of internal

valuation are kept in the department, for CCC courses. There are one practical in each semester of 100. Examination system is transparent in our institute.

Unit tests at the end of each month are taken by the concerned teacher half yearly examinations are also conducted to know the progress of students is the midsession in December month. Practicals are conducted in science home science departments regularly. Marks are compulsory 70 marks are external. Departmental meetings are conducted for the review of attendance, student behavior monitoring, marks obtained is continuous Internal assessment, year Learning materials are posted in WhatsApp groups. Students are advised to participate is academic competitions and are encouraging to take part is conference seminars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rmdgirlspgcollege.ac.in/alldocuments/891.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ATTACHED	BA	ATTACHED	676	646	95.46
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rmdgirlspgcollege.ac.in/alldocuments/895.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on the topic Intellectual Property Rights and Patent Law: Concept and Implementation	Department of Home Science (Human Development)	23/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Department of Home Science, Food Nutrition	Catering and Food Service Management	Students and Professors	Catering and Food Service Management	Service Sector	27/02/2018
Department of Home Science, Food Nutrition	Catering and Food Service Management	Students and Professors	Catering and Food Service Management	Service Sector	28/02/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Commerce	1	0
National	Department of Home Science (Food Nutrition)	1	0
International	Department of Home Science (Food Nutrition)	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Commerce	1
LIBRARY	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
NIL	NIL	NIL	2017	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	14	Nil	Nil
Presented papers	5	1	2	Nil
Resource persons	Nil	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ATTACHED	ATTACHED	269	1017
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	B CERTIFICATE	SANT GAHIRA GURU UNIVERSITY, AMBIKAPUR, C.G.	11
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
ATTACHED	ATTACHED	ATTACHED	18	461
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CENTRAL JAIL AMBIKAPUR	07/11/2017	AADARSH AANGANWADI VISIT	18
CENTRAL JAIL AMBIKAPUR	07/11/2017	TEACHING IN THE AADARSH AANGANWADI	11
K.R. TECHNICAL COLLEGE, AMBIKAPUR	05/01/2017	FACULTY EXCHANGE	2
K.R. TECHNICAL COLLEGE, AMBIKAPUR	05/01/2017	WOMENS DAY CELEBRATION	3
MSSVP	10/01/2017	EDUCATIONAL VISIT	8
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1157300	1030459

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA (OPEN SOURCE)	Partially	16.05	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19592	4527363	904	237300	20496	4764663
Reference Books	6938	1938939	Nil	Nil	6938	1938939

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	5	0	0	3	2	10	1
Added	0	0	0	0	0	0	0	0	0
Total	70	1	5	0	0	3	2	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
----------------------------------------	------------------------------------------------------------	----------------------------------------	------------------------------------------------------------

2529880

612453

1157300

1030459

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of the institution is well-maintained so that students and faculty can draw maximum benefit out of them. An optimum budget is allocated yearly for the maintenance and inclusion of infrastructural facilities. Various Committees like the Purchase Committee, Library Committee, Finance Committee and the IQAC ensure that only the needed infrastructure is added on and at every level care is taken to check on the purchase of equipments for the institution. The basic facilities of the Institution include Car parking, Student Common Room for students. Our faculty also extends their contribution by preparing standardized tools from time to time. The stock register (which includes the tools purchased) is updated regularly. Physical Sciences Laboratory: - Physical Instruments are calibrated and checked for their functioning. Stock registers are regularly updated and audited to ensure all equipment and chemicals purchased from time to time are accounted for. The glassware, metal, wood equipment are cleaned and checked on from time to time. Chemicals are also kept stock of to ensure the students draw benefit from Chemistry experiments. Biological Sciences Laboratory: - The Biological Science laboratory is well furnished and adequately equipped with provision for both classroom teaching and practical work. Stock registers are regularly updated as per the requirements. The specimens and exhibits are cleaned and kept in perfect condition. Computer Lab: - This lab is also well equipped with internet connectivity, LCD Projector and the stock register is maintained. College Library: - The Library occupies a prominent position in the Teacher Education programme. The library is partially automated with KOHA Open source library Automation software system. The entire library is bar-coded. It has an open access system. The Library Committee meets twice a year to discuss and check on the library facilities. Stock taking happens annually. Library also provides best reading facilities to Teachers, Students for all registered Users. Classrooms: - Our classrooms are equipped adequately and well furnished with technology supplemented through LCD. Seminars, workshops and community related programmes are conducted in the Seminar Hall. Support Facilities: - Water, Rest Rooms, Medical Check-up, Wi-fi. Hostel Facilities are available for our college students in Post Matrics Hostel Governed by State Govt. Wi-fi connectivity CHIPS is present. The rest rooms are adequate with all facilities including hand-wash, bins for disposal, Sanitary Wending Machine Insinuator for student's hygiene. Our institution has classroom transactions and administrative procedures go unhindered. Vehicle parking facility is available too.

<http://www.rmdgirlspgcollege.ac.in/alldocuments/892.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	CG Post Matrics	1110	3700690
b) International	NIL	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
INTERNATIONAL YOGA DAY PROGRAM	21/06/2018	117	COLLEGE LEVEL

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NIL	Nil	Nil	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	51	ATTACHED	ATTACHED	ATTACHED	ATTACHED

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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ATTACHED	COLLEGE LEVEL	703
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	CROSS COUNTRY	National	1	1	SUA17R1122	MANJUSA KUJUR
2017	VOLLEYBALL	National	1	1	SUA17R1031	HEMA RAJWADE
2017	VOLLEYBALL	National	1	1	SUA17R1064	LALMANI
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council plays a crucial role in the smooth functioning of the Institution. Students have an active representation in all the academic and administrative bodies of the Institution. They serve as a liaison between the student body and the Management. The Institution has a well-functional student council which involves actively in the academic affairs of the Institution as well as student welfare. The student Council under the headship of President Kumari Akriti Kashyap had taken over the reins during 2017-2018. The Committees of which the student representation forms a part: (i) IQAC: The Internal Quality Assurance Cell holds its meetings every quarterly to review the quality measures and to endorse the future plans of the Institution. The Student representatives form a part of every IQAC meeting to ensure that the students are also informed about the progress of the Institution (ii) Library Meetings: The Student representatives also form an inherent part of the Library Committee Meetings. They also give in their suggestions alongside the Faculty in charge for the maintenance and functioning of the library. (iii) Anti-ragging Committee: Students Council members play an active part with the Faculty-in-charge and check on the disturbances or any issues if any that hinder the congenial student environment. Apart from this, the Student Council helps in addressing the grievances of students and taking it over to the head of the Institution and the members of the Grievance Committee for further redressal. The Student Council plays a dynamic role in helping to organize co-curricular activities and community based programmes. They also help to co-ordinate and arrange for the smooth conduct of academic related programmes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

545

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the decentralised system in our college, various committees are formed and workloads are distributed according. Every year youth festival, student union activity, sports competition, farewell and welcome programs are organised in our college. The role of every officer and staff of the college is also determined in the examination work. And work is allotted to everyone. College has organised plantation every year with collaboration of Nagar Nigam Ambikapur and Janbhagidari Committee. In our college, under the participatory management, the cooperation is also taken by the principal, i.e. all the officers, employees, students, parents, intellectuals of the society and the administration. The administrative and financial committees of our college are divided in this way that the officers, employees and students should also participate in it. In the year 2017-18, the problems of the girl students were discussed in our college through the conference of parents and teachers and tried to remove them. Our college is a remote tribal area in which people of every caste, religion, community, are posted and girls are studying accordingly. All these are integrated management and it is the speciality of our college that all the officers and employees get united in every work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the session 2017-18, the university has arranged CBCS syllabus and curriculum for postgraduate classes. In the new curriculum, both the project system and the dissertation system were adopted in our college. We have implemented regular seminar, test and assignment system in our curriculum. This effort of our college is an important step in improving the quality of education.
Teaching and Learning	The College makes provision for ensuring that all the outcomes expected of teachers are realized by using a wide variety of instructional approaches and closely supervised teaching internship. Regular Faculty meetings enable Faculty to share their teaching experiences and streamline the academic proceedings. Preparation of Question Bank for all the courses ensures maximum performance of students. Technology incorporated in

the classrooms using projector and PPT makes curricular transactions more interactive.

Research and Development

- Research and Consultancy is carried on by the Institution for maintaining the Research Culture.
- The members of the Research Committee focus on maintaining high research standards in Teacher Education.
- Faculty members are motivated to undertake research projects, such as minor to maintain the vibrancy of research.
- The Faculty is deputed to attend Capacity Building Workshops and Faculty development programmes, Refresher and Orientation programmes for updating their professional caliber.
- Invited talks also take place on the Prasar Bharati, Aakashwani, Ambikapur and different social forum.
- Papers are presented by Faculty in National and International Conferences and Workshops.

Examination and Evaluation

The College follows the Continuous and Comprehensive Evaluation to ascertain whether all the deep-level objectives have been attained at all times. The assessment components are in line with the number of credits allotted to PG course. The academic calendar prepared at the beginning of the year incorporates the dates for beginning of the year incorporates the dates for the Revision and End Semester Examination. According to semester of seminar component ensures better mastery of the Practical work and prevents over-burden. Availability of Question bank ensures better academic performance of students. In the half yearly examination the Question Paper scrutiny by the Scrutinizing Committee ensures better quality of the test items.

Library, ICT and Physical Infrastructure / Instrumentation

The Library Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. The library has an open access system. The library is partially bar-coded. The library has an exhaustive collection of books with additions every year. Reprography facility is available in the library. All the laboratories have facilities for practical work and stock registers are regularly updated.

Human Resource Management

Participative management and

decentralization accommodates the Faculty and administrative manpower to contribute to the well being of the Institution. In this manner of working, work is delegated to all and not concentrated at one place. The work load is this balanced. There are distinct committees to concentrate on a particular task. Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional affairs.

Admission of Students

In admission process our institute is running (Three Years Degree Program) B.Sc. Biology, Mathematics, Home science, B.A., B.Com., and (Two Year Degree Program) MA Hindi, MA Political Science, MA Sociology, MA History, M.Sc. Botany, M.Sc. Chemistry, M.Sc. Home Science. In which central unified syllabus has been followed by Central Board of Studies, department of higher education, Chhattisgarh, Surguja University. The Admission Committee ensures smooth communication on matters relating to admission procedures.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Administration</p>	<p>College has the well developed website. Current information and activities are displayed on websites. The website has separate sections for notices. The student can easily access information WEBSITE displays the primary information of the college faculty, achievements of the students and teachers. We have an official Whatsapp group named Govt. RMD Girls PG College (OFFICIAL) in which all notices for teachers are circulated. Various committees are formed in the college for smooth working. These committees also share all the information and activities done by them. The database of the employee of the college is stored in the software "Karmik Sampada" which is also a C.G. government portal that stores the details of each employee. There is a provision of scholarship to the student of the college.</p>
<p>Finance and Accounts</p>	<p>Faculty receives salary through online transaction. We have "e-Payroll online salary generation system" which is a government portal, used to prepare</p>

	to pay bill and salary transaction. Chhattisgarh State Scholarship Portal provides online scholarship process facility to students.
Student Admission and Support	Admission will be open from next session. Central Library of the college is partially computerized. Transaction of books and many more provided to the student. WhatsApp group created for maximum classes through which academic activities and information share by the student.
Examination	Process in examination work adopted by the college is under the rules of Surguja University. Process of internal valuation is transparent in our college. Regular tests, seminars are conducted in all P. G. departments. Assignments work is allotted to each student. They have to submit assignments in the prescribed period records of internal valuation are kept in the departments. Students are motivated to complete their assignment in proper time.
Planning and Development	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
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programme				
UGC-Sponsored Orientation Programme	2	19/02/2018	19/03/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	17	Nil	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
(A) General Provident fund, Family Benefit fund, Group Insurance (B) Allowances-DA. HRA, (C) Leaves- Causal leave (13), Earn Leave (20 days/year), Medical Leave (20 days half pay, 3 days), Maternity leave (3 month), child care leave ,study leave (2 years), (D) Teacher Fellowship, summer and winter vacation, duty leave for attending academic activities i.e. practical examination, seminar, workshop, viva etc. (E) Remuneration honorarium for examination	(A) General Provident fund, Family Benefit fund, Group Insurance (B) Allowances-DA. HRA, Washing Allowance (only for IVth class), cycle allowance, (only for III class), Dress Allowance (class III/IV), Accountancy allowance, Medical reimbursement (C) Leaves Causal leave (13), Earn Leave (20 days/year), Medical Leave (20 days half pay, 3 days), Maternity leave (3 month), and child care leave. (D) Festival Advance, Food grains advance	ST/SC/OBC Scholarship, Scholarship for poor girl and Book bank Scheme for ST/SC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal auditing committee monitors the expenses and checks the cash book throughout the year. The student tuition fees account, university fees account, fees account along with the General Non-Salary (GNS) accounts, Janbhagidari accounts are audited as per the government rules and by a chartered accountant. For UGC grant, RUSA grant the same procedure is being followed. Once in five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts maintained by the College. Government audit has been carried out up to date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee formed by the College	Yes	Committees formed by the principal
Administrative	Yes	Committee formed by the College	Yes	Committees formed by the principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Prior permission of the parents taken before going to any educational tour/ picnic camp etc. 2. Parents are involved with the issues related to the students and provide valuable suggestions for the development of college. 3. Whether parents are satisfied with the college or not? Parents are the members of the JANBHAGIDARI SAMITI which works for the welfare of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Many programs organized by staff club of the college to celebrate the happy and emotional event of staff i.e. farewell, welcome party, financial support in casualties if any. 2. All the benefits are given to support staff as per the govt. norms, circulars from time to time. 3. Yoga shivir for staff to health awareness.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Increase research development and promoted for faculty development programs 2. To make proposal for conducting national seminar for the academic year 2018-19. 3. To increase the participation of PG students and faculties in national and international seminars. 4. To implement cashless, MIS etc. 5. To increase the participation of extracurricular activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Food Nutrition Week Celebration Level	01/09/2017	01/09/2017	07/09/2017	114
2017	Blood Donation Camp	19/09/2017	19/09/2017	19/09/2017	16

2017	National career scheme organised by District Self Employment Guidance Center	13/10/2017	13/10/2017	13/10/2017	189
2017	Personality development and environmental awareness	24/11/2017	24/11/2017	24/11/2017	182
2018	Cyber security workshop	22/02/2018	22/02/2018	22/02/2018	162
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Environmental Consciousness • College has organised plantation program during 2017-18 with the collaboration of Nagar Nigam, Ambikapur and Janbhagidari Samiti. • With the help tree guards, plants are protected. Through Budding new plants species are prepared. • College has organised waste management program during 2017-18 with the help of Nagar Nigam, Ambikapur. • During 2017-18 College organizes different Campus cleaning program with the help of NSS Unit and college faculties, staffs and students. • In the rainy and winter session, plants are distributed to the students and society members to do plantation in their household surroundings. • Our college manages biodegradable material to make manure.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	Nill

Special skill development for differently abled students	No	Nil
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	16/01/2018	30	Food preservation of locally available food	Food preservation of locally available food	30
2018	1	1	09/11/2017	1	Low cost recipe preparation by local food item	Low cost recipe preparation by local food item	70
2018	1	1	23/01/2018	1	Toy making by local items	Toy making by local items	48
2018	1	1	29/01/2018	1	Preparation of teaching aids ECC	Preparation of teaching aids ECC	29

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Aachar Sanhita/Vishakha Guideline/Raging Nishedh Niyam	01/07/2018	As the college is a government institute, We follow the rules and regulations of Higher education Chhattisgarh Govt. There is a code of conduct for all students which are published in Notice Board. Anushasan Samiti prepares the guidelines for the students and placed it on the notice board of each wing of the college and also in WEBSITE of the college. Holdings regarding RAGING/VISHAKHA

guidelines displayed on the premises of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
attached	Nil	Nil	669
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. STUDENTS ARE MOTIVATED TO KEEP THE CAMPUS PLASTIC FREE 2. PLANTATION PROGRAM VRIKSH MAHOTSAVA CELEBRATED IN THE MONTH OF JULY WITH HELP OF NAGAR NIGAM AMBIKAPUR. 3. ENVIRONMENT GARDEN COMMITTEE FOR MAINTENANCE OF GREEN CAMPUS. 4. CAMPUS HAS BEEN DECLARED TABACCO FREE ZONE. CHEWING OF PAN MASALA, SMOKING CAUSES HEALTH HAZARDS ARE PROHIBITED ON CAMPUS. 5. EXCHANGE OF PLANTS WITH THE SOCIETY.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

OBJECTIVES OF THE PRACTICE Helping Teaching Intellectually Retarded Special Girls in Special School. 1. To help intellectually retarded special girls in the special school. 2. To maintain cleanliness the class rooms college campus. Implementation: - 1. The students of faculty of home science (Human development) of post graduation classes done teaching from 11-09-2017 to 08-10-2017. Drawing, Painting, collage making, Dancing, Singing, Playing, etc. many creative work is performed by the students to make the special girls engaged in different education activity, They feel very happy during creativity, Our college Girls also know the problems of intellectually retarded girls, They do different types of Printing -thumb printing, Lady finger printing, thread Reel printing, making paper collage of different shapes, drawing coloring, etc, with the girls. They make groups perform dancing with music to entertain these special girls. Birthday celebration of these girls has been also done by the students. 2. There is a practice of cleaning the classrooms corridors campus in our college. All the teaching non teaching staff members, students, together with the peons do the cleaning. Teachers motivate students to keep their classrooms surrounding clean. Students do dry wet cleaning also. Teachers also participate in it. The importance of cleanliness surrounding has been explained by the teachers. After cleanliness the campus looks beautiful. Through pipes we wash the corridor front area also. Students are using sanitary vending machine for getting sanitary pads. They are suggested not to throw used sanitary pads anywhere. They should destroy the used pads in the incinerator. Our principal always encourages us to keep the place clean where you sit every day. Our principal also participates in the cleaning campaign of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rmdgirlspgcollege.ac.in/alldocuments/893.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

PERFORMANCE OF THE INSTITUTION IN ONE AREA DISTINCTIVE TO ITS VISION, PRIORITY AND THRUST OUR COLLEGE HAS VERY BIG CAMPUS OF NEARLY 16 ACRES. IT IS NEAR NEW BUS STAND EASILY APPROACHABLE TO THE ROAD SO THAT STUDENTS FROM THE TRIBAL BELT

CAN EASILY REACH TO THE COLLEGE THROUGH BUS. MORE THAN 50 STUDENTS ARE TRIBAL RURAL ARE POOR ECONOMIC CONDITION. ALL THE COLLEGE TEACHERS DO EVERY EFFORT FOR THE ACADEMIC UPLIFTMENT OVERALL DEVELOPMENT OF THE STUDENTS. SCHOLARSHIP IS PROVIDED TO THE RESERVED CANDIDATES UNDER CHHATTISGARH POST METRIC SCHOLARSHIP. NOMINAL FEES IS TAKEN BY THE INSTITUTE, EDUCATION FEE IS FREE. ONLY ADMISSION FEE IS TAKEN ALL THE PROGRAMS CONDUCTED IN OUR INSTITUTE ARE AFFILIATED BY THE SANT GAHIRA GURU UNIVERSITY AMBIKAPUR SURGUJA. THROUGH PRACTICAL WORK WE TRY TO MAKE THEM SELF DEPENDENT BY USING LOCALLY AVAILABLE FACILITIES.

Provide the weblink of the institution

<http://www.rmdgirlspgccollege.ac.in/alldocuments/894.pdf>

8.Future Plans of Actions for Next Academic Year

1. More Participation of Students Teachers in the National international Seminar, Workshop Conferences, Participate in Academic Competitions. 2. To Progress the Employability of Students through Placement / Entrepreneurship Improve the Self Confidence of the students. 3. To Facilitate Library Facilities To Increase The Habit Of Reading In Students. 4. To do Rain harvesting system in the College for Preservation of Rain Water. 5. To Improve Sports Facilities in the institute. 6. To Make A Proposal For National Seminar to Organize National Seminar In Our Institute.